Module I

Please note that 1 week of shipment time is included in the first deadline, so your books do not have to arrive before your start date.

Module I Book #1: Shiland's Medical Terminology & Anatomy for Coding, 5th Ed. (this is a textbook) ISBN: 978-0443110931

Shiland direct from Elsevier

(Do not purchase the related resources or online course for this book. This is a physical book through the Elsevier link above, but an eBook version is also available.) Shiland from Amazon

<u>Module I Book #2: ICD-10-CM/PCS Coding Theory and Practice 2025/2026 (this is a textbook)</u> ISBN: 978-0443248931 <u>Coding Theory direct from Elsevier</u> (Do not purchase the related resources for this book. This is eBook only through the Elsevier link above.)

Coding Theory from Amazon

Module I Book #3: Optum 360 ICD-10-CM 2026 Expert for Hospitals **or** AMA ICD-10-CM 2026 (Optum is preferred) (this is a code book, with two different publishers for options)

The 2026 edition is currently on pre-order and may not arrive until sometime in late October. It will be needed within about 2 weeks after your start date. You can purchase a 2025 edition instead if you want-see the very last FAQ in this file about this issue.

Optum - ISBN: 979-8889520375

ICD-10-CM direct from Optum

(Do not purchase the eBook or the Professional softbound, only the Expert for Hospitals (Spiral) version.) ICD-10-CM from Amazon (Optum)

AMA - ISBN: 978-1640163263 ICD-10-CM direct from AMA ICD-10-CM from Amazon (AMA)

Module II

We recommend ordering these books when you complete Module I Section 12.

Bowie's Understanding Current Procedural Terminology & HCPCS Coding Systems 2025 ISBN: 978-8214113297 Bowie direct from Cengage (Do not order through the MindTap tab, only the eBook/Textbook tab. See first FAQ note about Cengage orders on page 3 of this handout.) Bowie from Amazon

AMA CPT Professional 2025 (no other publisher or version is acceptable) ISBN: 978-1640163041 <u>CPT from Optum</u> <u>CPT from Amazon</u>

<u>PMIC HCPCS 2025</u> (PMIC is our recommended publisher, but any publisher is acceptable) ISBN: 978-1570667862 <u>HCPCS direct from PMIC</u> <u>HCPCS from Amazon (PMIC)</u>

Module III

We recommend ordering these books when you complete Module II Section 12.

<u>Asperheim's Introduction to Pharmacology, 12th Ed.</u> ISBN: 978-1437717068 <u>Asperheim direct from Elsevier</u> (Do not purchase the related resources or online course for this book. This is a physical book through the Elsevier link above, but an eBook version is also available.)

Asperheim from Amazon

<u>Green's Understanding Health Insurance 2025</u> ISBN: 979-8214112978 <u>Green direct from Cengage</u> (Do not order through the MindTap tab, only the eBook/Textbook tab. See first FAQ note about Cengage orders on page 3 of this handout.) <u>Green from Amazon</u>

<u>Buck's The Next Step 2025/2026</u> ISBN: 978-0443248801 <u>Buck direct from Elsevier</u> (Do not purchase the related resources or online course for this book. This is a physical book through the Elsevier link above, but an eBook version is also available.) <u>Buck from Amazon</u>

Module IV

We recommend ordering these books when you complete Module III Section 16.

<u>ICD-10-PCS Expert 2025</u> or <u>AMA ICD-10-PCS 2025</u> (Optum is preferred) Optum - ISBN: 978-1622549511 <u>ICD-10-PCS direct from Optum</u> (Do not purchase the eBook or the Professional softbound, only the Expert version.) <u>ICD-10-PCS from Amazon (Optum)</u>

AMA - ISBN: 978-1640163126 ICD-10-PCS from Amazon (AMA)

<u>Gould's Pathophysiology for the Health Professions, 7th Ed.</u> ISBN: 978-0323792882 <u>Gould direct from Elsevier</u> (Do not purchase the related resources or online course for this book. This is a physical book through the Elsevier link above, but an eBook version is also available.)

Gould from Amazon

If you prefer to order your books all in one place and don't want to go through Amazon, you can order directly from our previous supplier, PMIC. You can reach out directly to our PMIC rep, Peggy Paladin, by either email or phone: 1-800-633-7467 Ext 2713 peggy.paladin@pmiconline.com

Just let her know that you are an Andrews School student and which set(s) below you are purchasing.

Module I

E0212 Shiland's Medical Terminology & Anatomy for Coding 5th Ed. E0403 ICD-10-CM/PCS Coding Theory and Practice 2025/2026 O0851 Optum ICD-10-CM Expert for Hospitals 2025 (We do not currently have the code for the 2026 edition, but you can request it in your correspondence with Peggy.)

Module II

C0294 Bowie's Understanding Current Procedural Terminology & HCPCS Coding Systems 2025 22501 CPT Professional 2025 22537 PMIC HCPCS 2025

Module III

A1048 Asperheim's Introduction to Pharmacology 12th Ed.C0295 Green's Understanding Health Insurance 2025E0408 Buck's The Next Step 2025/2026

Module IV

G0202 Gould's Pathophysiology for the Health Professions 7th Ed. 00856 Optum ICD-10-PCS Expert 2025

FAQs

Q: I'm ordering/renting a textbook from Cengage and it has asked me to create an account. Which option do I select for the school?

A. When Cengage prompts you to select the school you attend, type **Andrews School (Warr Acres, OK)**. If you just type "Andrews School," there will be a long list and we're about 2/3rds of the way down it.

Q: Can I get used books or rent my books instead of purchasing full price new copies?

A: Your 4 code books (ICD-10-CM, CPT, HCPCS, and ICD-10-PCS) need to be new and yours to keep, but your other 7 textbooks can be used or rented if you are comfortable doing so. The Shiland and Coding Theory books are required in multiple modules, so we don't recommend renting those two titles in most cases. The Bowie, Asperheim, Green, Buck, and Gould books are each only required in one module and can be more easily rented.

Q: Can I buy an eBook version instead of a physical book?

A: Your 4 code books (ICD-10-CM, CPT, HCPCS, and ICD-10-PCS) need to be physical copies due to the CCS coding certification exam requirements, but your other 7 textbooks can be eBooks if you prefer. The Andrews School will not be able to provide any technical support if there are problems accessing your eBook, however. You will need to contact the publisher directly for support. Additionally, some eBooks

are only accessible for a limited amount of time or stop being supported when a new edition is published, so plan carefully and accordingly with your schedule. Do not purchase the Mind Tap or Evolve additional student resources for any of the textbooks – we do not have the school enabled with either site for those additional resources.

Q. Why do I need a new and physical copy of the code books if I plan to take the certification exam in a later year and will be updating them at that time?

A. You need your own new copy so that you can add notes in your code books as you learn. Using someone else's book usually means either working around their notes, which may not be as helpful for you personally, or means not being able to add notes because you need to give the book back to them or are sharing it. If someone is donating a pristine copy to you for your studies that you don't need to return or selling it to you for a reduced price, by all means, go for it!

As for needing a physical book rather than an eBook version of the code books or an encoder, you need to get enough practice with looking the books up in that physical copy before your certification exam in order to be fast enough for the test. If you learn with an electronic version or an encoder, you will have a much more difficult time with the timed aspect of the CCS exam later as it does not allow use of electronic books. Using an encoder rather than an eBook as you learn especially can cause problems, as the pathways and additional notations don't usually work quite the same way as the physical book. It's one thing for an experienced coder who can work around the software limitations and assumptions because they know what to expect and alternate ways to search, but it's much more difficult for a student to use.

Q. I ordered my books before the new module started but I haven't received everything or something arrived damaged. What happens next?

A. If you haven't already, start off by contacting the source you ordered the book from. If you ordered directly from the publisher or through PMIC, your shipment should usually arrive within 2 weeks, and we recommend notifying them if it has been longer, in case something went on backorder or was delivered to the wrong address by mistake. If you purchased through Amazon and the delivery date has been pushed back, you may be able to reach out to Amazon for help. Likewise, if anything arrived damaged, contact the seller about the damage right away. If your books were ordered more than 2 weeks before you started the next module, email Shelly about the situation so she can review whether a deadline adjustment is appropriate or help you with a slightly different order of assignments while you wait for a missing or replacement book. If your books were ordered less than 2 weeks before you started the module, Shelly can still help with the order of assignments but will not be able to adjust your deadline without using one or more of your regular extensions. If there's just a few days overlap between starting the module and getting one or more of your books, you should be able to adjust your schedule within the first deadline of that module since there's a little extra time in the first deadline of each module for you to settle in with.

Q. I see that a new edition is coming out soon. Can I wait to purchase it instead of the edition on this list? A. That's going to depend on your pace in the course. If it is a Module II, III, or IV book you're asking about, and if you're ordering it at the previous module's section number where we suggest placing your next order, you probably have some buffer before you actually need that book. We will not adjust the first deadline in Module II, III, or IV if your book was not ordered until immediately before the start of the module or immediately after it, but you can use extensions or email us for advice on rearranging your assignments in that situation.

If you've just submitted an enrollment form and you're asking about a Module I book that is changing soon, email or call Glenda for more specific advice if it's not already given on the first page of this handout.

Q. I purchased a book on this list for a previous module, but I see now that a new edition will be coming out soon. Do I need to replace my older edition with the new edition?

A. No, you don't need to replace any textbooks or code books from earlier in the program with the next

published edition just for your course assignments. You are learning the coding process, which won't change dramatically year to year, not memorizing individual codes that might change – if you follow the right steps, you'll end up at the correct code regardless of which year's book you're using. Likewise, newer terminology/pharmacology/etc. textbooks are nice but not really that different from one edition to the next. The newer information that might be there is the sort of information you would pull up in an online search while coding rather than relying on memory from your studies, anyway.

Q. Will I need to update my code books for my certification exams?

A. Odds are you will need to update at least one code book for certification, if not more. The books and certification exams update on different schedules, and your enrollment timing and pace through the course also play a part. We talk about updating your books for certification in Modules III and IV, where you really need to start considering it. Before that, don't worry about it. We recommend budgeting about \$400.00 just in case you need to update all your code books later on, but most students only end up needing to update one or two code books.

Q. Do I have to purchase my books from one of the places linked or listed in this handout? A. No, if you find them elsewhere, you are not required to use any of the sellers we have provided here. We encourage you to shop around a bit to get the best price, but be sure to double-check your purchase against the ISBN we have given in this list. There are some very similar titles or versions that won't work with our course, and the design on the covers may be the same, making it hard to ensure you have the correct book.

Q. I have a book on this list already from before starting the course, but it's an older edition. Can I use the book I already have? What if I have a similar book by a different author, can I use that instead of what is on this list?

A. It depends on the book and is something we would have to advise on a case-by-case basis. Email Glenda with the information about your book – ISBN is preferred, but a combination of author/publisher, book title, <u>and</u> year/edition is also acceptable – and she will be happy to check for you whether it can be used in our course.

Q. I'm in the process of enrolling during August/September/October and I see that the current edition of the ICD-10-CM code book is expiring at the end of September, but the new edition isn't available yet. What should I order?

A. The "good through" date on the cover is only applicable to working coders and has to do with when the patient was seen/treated. It does not affect students the same way and does not apply to the certification exams. You will be just fine in the course if you get the current ICD-10-CM edition for your studies, though you will definitely need to update it when you are ready for your certification exam(s) later on. Depending on your pace in the course and the timing of your exams, you may still need to update your ICD-10-CM book later for certification even if you pre-order the newer edition at enrollment. You can choose to get the older edition at the start of the course when you are likely to get it at a discount and budget to replace it at certification no matter what, or you can try to plan your start date around when the new edition is expected to ship. The older edition can still be used throughout the course if you take that option, and you can use extensions if needed or do your first assignments in a slightly different order if you pre-order the new edition got the course.

Regardless of which edition you get at enrollment, it's still a good idea to plan and budget to update your code books for certification later on - if you end up being able to use the same book you started the course with, there's no harm done, but if you plan to update it you won't be taken by surprise or delayed at that point due to the cost of needing a new book if anything takes you longer to get to certification than originally planned.